

Do You Enjoy Helping People?

APPLY TODAY!

Providence Extended Care Center

Nurse Aide On-The-Job Training Program!

*Who Can Apply?*

Anyone who is at least 18 years old and has a high school diploma or GED.

A passion for working with the elderly and previous experience a PLUS!

*How Do I Apply?*

You can apply online at [www.providence.org/careers](http://www.providence.org/careers) or at the HR Office located at 3760 Piper Street, Suite 1108

*What Happens*

*After I Complete My Training?*


You will be prepared to take the exam with the State of Alaska Division of Occupational Licensing to become a Certified Nurse Assistant!




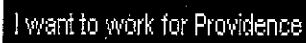










**ALL THE DETAILS!**

- All *qualified* applications are sent to the Hiring Manager for review. If you are selected for an interview, you will be contacted.
- **THIS IS A FULL TIME JOB!** Once hired, there is a TWO (2) YEAR employment commitment with Providence Extended Care Center. If you do not complete your TWO (2) YEAR commitment, there is a reimbursement schedule.
- The first six (6) weeks of employment is your training period.
- The training wage is \$8.50 per hour
- Each New Hire date is limited to twelve (12) new employees.
- Upon successful completion of the six (6) week training period, your wage will increase to \$13.00 per hour.
- **YOU ARE RESPONSIBLE TO PAY FOR YOUR STATE CERTIFICATION!** The fee for certification is \$229.00
- You will receive at least three (3) payroll checks by the time you sit for the State exam
- You are responsible for obtaining and paying for two (2) sets of fingerprints at CasTech Fingerprinting and a passport picture, which can be obtained at Wal-Mart, Costco or Sears.

# PROVIDENCE HEALTH & SERVICES ALASKA

Providence Alaska Medical Center is pleased with your interest in nursing opportunities to advance your career in critical care nursing. Please visit the  **PROV** online career center today to complete an application at [www.providence.org/careers](http://www.providence.org/careers)

## Helpful Hints:

- Click 
- Click 
- Click 
- Select "Alaska-Anchorage" for the Geographic Location
- Enter keyword (i.e., "ACC RN") Keywords:
- Click 
- When you find a job of interest, check the box in the select column and then scroll down and click "Add to Job Cart" 
- On the left in the tan square, click "Job Cart" to reveal your selected job(s) 
- Check the box(es) of the job(s) for which you want to apply
- Click 
- Skip the Log On section and scroll down to **My Profile**
- Under **My Profile**, complete all boxes with a red check mark  next to it.
- When you get to the bottom of "My Profile", enter your email address, create and confirm a your ProvCareers password
- **If you do not have an email address, click "here" to create an email address.**
- One of the following three steps must be completed to submit your application:
- If you have a resume in word format click   
OR
- If for any reason you cannot upload your resume, you can copy and paste your resume in **"Option 2: Enter Resume"**  
OR 
- If you do not have a resume click 
- Click 
- Scroll down to the bottom of the screen and click 